

Phone #: 919-909-1196
Office/Fax #: 919-847-9907
E-mail: slorick@cleangreenmonkey.com

Address: 8801 Narron Court
Raleigh, NC 27617

Website: <http://www.cleangreenmonkey.com>



Residential cleaning checklist

Client Name: _____

Client phone: _____

Service Date: _____ Time: _____

Techs: _____

Service

one time _____ weekly _____

bi weekly _____ monthly _____

move in _____ move out _____

square footage _____

Kitchen/Eat In dining area Type of countertop _____ Type of floor _____

Clean stove top _____ clean oven _____ clean countertop _____ clean sink and faucet _____ empty trash/replace liner _____

Clean hood _____ clean microwave _____ clean baseboard _____ clean fridge ext _____ clean fridge int _____

Clean dishwasher ext _____ damp clean floor _____ clean backsplash _____ dust light fixtures _____ clean cabinets ext _____

NOTES _____

Bathrooms Quantity _____ Type of vanity top _____ Type of floor _____

clean mirrors _____ dust blinds _____ clean tub _____ clean shower glass _____ clean shower pan _____ clean shower wall _____

clean vanity top/sinks _____ clean all faucets _____ clean cabinets/switch plates/knobs _____ clean light fixtures _____

wipe vanity top items/replace _____ damp wipe door/baseboards _____ clean toilet bowl int/ext _____

NOTES _____

Living room, dining room, entrance Type of tabletop _____ Type of floor _____

remove cobweb _____ clean tabletop _____ dust ceilingfan/light fixtures _____ dust chair rail/baseboard _____

damp wipe floors/vacuum _____ clean/dust rails and bannister _____ dust/clean knickknack _____ clean windows _____

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Family room, office, laundry room Type of floors _____

remove cobweb____ clean light switch/outlet plates____ clean/dust knickknacks____ vacuum/damp wipe floor____

dust/clean all entertainment systems____ dust/clean tables____ clean ext. washer/dryer____ dust of furniture____

NOTES _____

Bedrooms Quantity of bedrooms____ Type of floors _____

vacuum/damp wipe floors____ clean mirrors____ clean fans/light fixtures____ clean switch plates____

make beds if requested____ change linens if provided____ dust/clean dresser____ dust lamps/shades____

NOTES _____

Additional requests _____

Tool/ supply usage

Vacuum cleaner ours____ yours____

mops/brooms ours____ yours____

Cleaners/chemicals ours____ yours____

dusters ours____ yours____

PRICE : _____

CLIENT SIGNATURE: _____

MANAGER SIGNATURE: _____